

## 2017-2018 Registration Checklist and Information

**REGISTRATION DEADLINE: MAY 22, 2017**      **Book & Technology Fee of \$150 due July 18**

This checklist and information sheet is designed to explain all the registration forms and why they need to be returned to the school office for registration:

PHYSICALS, SHOTS, DENTAL, & VISION – All exams need to be turned in to the office prior to the start of the school year.

- **Kindergarten needs:** Physical exam with updated immunization record, Dental exam, and a Vision exam by an optometrist
- **2<sup>nd</sup> Graders need:** Dental exam
- **6<sup>th</sup> Graders need:** Physical exam with updated immunization record and Dental exam
- **5<sup>th</sup>-8<sup>th</sup> Grade Athletics:** Sports physical needs to be on file to participate in tryouts

### New Students & Kindergarten Students

- Student Registration Form** – This form is for any NEW incoming students. This form will give us personal information on the student and parents. – **1 form per Student**
- Verification of In-District** – It proves that you are residing in the Aviston School district. This form only needs to be filled out once for the duration of the student's enrollment at Aviston Elementary as long as you live at the same address. This form will be filed with the oldest child in the family. – **1 per FAMILY**
- Race & Ethnicity Data Standards** – This form must be filled out for all NEW students or kindergarten students. It is required by the State. – **1 form per STUDENT**
- Home Language Survey** – This form must be filled out for all NEW students or incoming Kindergarten students. It is required by the State– **1 per STUDENT**

### ALL Students

- Book Rental Fees Form** – This form explains what the textbook rental and registration fees are for all students at Aviston Elementary. These fees must be paid by July 15, 2017. If your student qualifies for the Free/Reduced Lunch program, you will not have to pay the school fees. You can write 1 check for all of your students' fees, if you have multiple students. Please make checks payable to Aviston Elementary School. Check will not be posted before July 1. – **1 form per FAMILY**
- Bus Information** – Please list all of your students (PK-High School), even if they do not need bus pickup. We will need to know names, grades, pickup & drop off locations and whether or not they are attending the PSR program (1<sup>st</sup>-8<sup>th</sup> Grade only). Bus schedules will come out a few weeks prior to the start of the school year. \*Please note that each student only gets 1 stop. They cannot have a Mon, Wed. Fri stop and then a Tues, Thurs stop, etc. – **1 form per FAMILY**
- School Messenger Emergency Contact List** – We use this form to update the student's contact information with persons, other than parents who have permission to pick up the student, in the event we cannot reach a parent/guardian. We will also be using this information to update our call system to communicate with parents on cancellations, events, reminders, etc. **1 form per FAMILY**
- Internet Acceptance Policy** – Please go over the rules for using the Internet and have the student sign the form, as well as the parent. By signing this form, you and your student understand the rules of using the Internet and the consequences that will happen if the rules are broken. Kindergarten-2<sup>nd</sup> grade do NOT need to sign the form, but parents, please print your student's name on the Student Signature line. – **1 form per FAMILY**

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- Medical Information** – If your student has any kind of Medical condition, please fill out this form with details of the condition. Please include any medications the student may take, any symptoms they may have due to certain events, etc. If your student doesn't have any medical conditions, please write "NONE" on the form and fill out the doctor's information and sign and return the form. We need a form on every student, regardless if they have a condition or not. – **1 form per STUDENT**
- Secular Textbook Loan Program/Publication Permission** – This form is required by the State. Parents need to sign this form knowing that the fees that are paid at the beginning of the school year are for a loan of the textbooks, magazines, classroom materials, etc. and not that parents are purchasing the items. / Throughout the year, a student may be recognized for hard work, win an award, etc. Usually we take pictures of the students and publish them in the local newspaper, newsletters, etc. Parents will need to choose whether or not they allow their student's names, grades, artwork, pictures, etc. to be published. – **1 form per FAMILY**
- Waiver of Textbook Loan Fees** – If your family qualifies for Free/Reduced Lunches, you will need to fill out this form to be waived of the school registration/textbook fees. – **1 form per FAMILY**
- Verification of In-District** – It proves that you are residing in the Aviston School district. This form only needs to be filled out once for the duration of the student's enrollment at Aviston Elementary, unless you have had a recent change of address. This form will be filed with the oldest child in the family. – **1 per FAMILY**