

**Aviston Elementary School District #21**  
**Board of Education Regular Meeting**  
**August 14, 2017**  
**7:30PM**

1. Call to order: 7:30 pm  
Members Present: Eversgerd, Ess, Toennies, Jansen, Thole, liams.  
Non Members Present: Amanda Beer, Tammy Kuper, Robin Dillon, Sarah O'Brien, Rebecca Elliott, Matt Murphy
2. Public Comment:  
Open house was successful and everyone is excited to start the school year.
3. Approval of Minutes:  
Motion by Jansen and Second by Ess to approve the minutes of June 26 and July 20 meetings.  
All in favor.
4. Motion to Amend the Agenda:  
None
5. Superintendent's Report:
  - Summer Projects: The building has been cleaned and organized and ready for teachers to return the last of July.
  - Health Life Safety Projects: All 3 projects are on hold awaiting ISBE approval and will discuss at next meeting.
  - FGM is still trying to find a backhoe company to begin work after it is approved.
  - State of Illinois Budget Progress: SB1 is held up right now awaiting action by the legislature.
  - Enrollment: We currently are at 352 K-8 students and 39 PreK students.
  - Strategic Plan: Focused Agenda Item

**Four Areas of Priority:**

1. **Finance:** Substantial cuts in staffing were made in order to save \$120,000 in FY18. Decision about moving forward with a communication plan regarding a possible referendum need to be made after a budget for FY18 is determined. We currently have no final information about what kind of GSA we will receive this year.
2. **Technology:** The VDI is solid and working well. Updates were made over the summer with Moore Computing. Datalink and Moore are working to refresh the student VM pool. 60 new Chromebooks provided by the PTCC have been placed into

service. They are on carts and functional. Staff has had some training, but will need more on Google Classroom. Students will have more access to devices and teachers will be using devices in the classroom more frequently. We are in the best shape we have ever been with technology services.

3. **Facility:** Continue to work on keeping up cleanliness of the facility. Improving sound, light, comfort for school functions requires some improvements to our speaker system and currently we do not have the financial component to complete this. The HLS funds are being used to improve the playground, keep doors covered better, and improve safety in the gym.

4. **Teacher/Learning/Achievement/Student Services:** Our PARCC scores continue to be some of the highest in the state. This is due to our continued involvement in curriculum development and training. Additionally, several of our teachers have been using brain based teaching and new approaches such as the Daily 5. We continue to increase technology access; library services were improved last year and we have staff dedicated to the library as well as encouraging volunteers. Enrichment opportunities beyond sports are a goal, but some limitations due to funding and staff are the problem. We are cooperating with the YMCA for after school care and we are offering a home to Girls on the Run. Parent involvement is mostly through PTCC and Sports and Band Boosters. Teachers tend to ask parents directly when they need assistance.

6. Finance:

- a. Motion by Iiams and Second by Jansen to approve the July financial report and the bills and salaries for August 2017.

Approved by: Eversgerd, Ess, Iiams, Toennies, Jansen and Thole.

- b. Review of FY18 tentative budget:

1. We have no final numbers on GSA due to hold harmless, we will receive no less than last year.

2. Our Title I funding is down by \$2,000 and Title II funding is down by \$800, however, we are receiving Title IV in the amount of \$10,000.

3. Salaries will be lower with the reduction of staff and the retirement/resignation of 3 tenured faculty members. We also have 3 fewer aides beginning the year.

4. There are 2 teachers requiring maternity leave this year as well as one office staff member. This may increase substitute costs.

5. Projected budget will be available after the first week of school.

- c. Direct Superintendent to prepare budget and place on display prior to Public Hearing for FY18.

Motion by Ess and Second by Iiams to direct Superintendent to prepare budget and place on display prior to Public

Hearing for FY18 Budget approval on September 20, 2017 at 7:15pm. All in favor.

7. Old Business: None

8. New Business:

a. Board and Superintendent Goals for FY17:

See attached for the Goals for 2016-2017 with additional changes in red.

b. Application for Recognition of Schools:

Motion by Thole and Second by liams to direct the Superintendent to apply for Recognition of Schools.

All in favor.

c. Social Worker Contract:

Mrs. Kris Fulkerson has been working with our district for 10 years. She has sent her contract for approval and is requesting \$53 per hour. Her previous rate was \$50 per hour, which has not changed in over 5 years. Her services are paid for with grant funding through Title II.

Motion by Jansen and Second by Thole to approve the social worker contract as presented.

Approved by: Eversgerd, Ess, liams, Toennies, Jansen, Thole.

d. Approval of hiring extracurricular positions:

Mr. Essenpreis recommends the following for coaching positions.

Motion by liams and Second by Jansen to approve the hiring of :

Alec Kuhl- 5/6th Boys Basketball

Michelle Meyer- 5/6th Girls Assistant Basketball

Jenny Behrends- Track Assistant Coach

We continue to seek a 5/6th Boys Assistant Basketball Coach.

Approved by: Eversgerd, Ess, liams, Toennies, Jansen, Thole.

e. Policy Revisions: per IASB Press-First Reading:

We will be changing the name of the Uniform Grievance Procedure contact to Jesse Essenpreis. Superintendent Kampwerth will also be stated as a contact.

Motion by liams and Second by Thole to adjourn the meeting at 8:40 pm.

All in favor.

Respectfully Submitted,

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Brad Eversgerd, President

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Kristi Toennies, Secretary

## Superintendent & Board Goals for 2016-2017

1. Board Communication— Provide concise, relevant, accurate information to the board in a timely manner.
  - a. Indicators
    - i. Share staff memos with board. **I shared memos with pertinent content**
    - ii. Provide summary of significant concerns—major discipline issues, suspensions, incidents involving multiple students, parent complaints **It was a pretty quiet year with no suspension.**
    - iii. In cooperation with teachers, communicate monthly grade level good news and quarterly topics such as technology, student services, curriculum updates, etc. where teachers attend and participate in discussion at the board meeting. **I believe this has been working well and staff has had good participation at board meetings.**
  
2. Communication with Parents - Promote, facilitate and enhance parent communication with administration and teaching staff
  - a. Indicators
    - i. Develop and maintain positive, collaborative relationships with all stakeholders; including follow up with parents concerns **I continue to have an open door and I work to communicate with parents and to facilitate communication with staff and parents.**
    - ii. Implement and utilize the 5Essentials survey for parents, staff, and students as appropriate **5Essentials data was requested of all 3 stakeholder groups. Only the student data had enough response to be considered valid.**
  
3. Management of District Finances & Budget - Maintain present financial condition. Continue to search for expenditure reduction and seek grant writing opportunities. Present accurate and timely monthly financial reports to the Board. Present budget to actual revenue and expenditure comparisons after 6 months and 9 months of the fiscal year for (at a minimum) the 3 major operating funds (Education, Building Transportation) of the District to the Board. Review final fiscal year budget vs. actual revenue and expenditure results for all funds with the Board. Prepare each fiscal year budget in an accurate and timely manner. On an annual basis prepare a financial projection for a 5 year period for presentation to Board.
  - a. Indicators:
    - i. Monthly Financial Reports
    - ii. Quarterly budget updates
    - iii. Provide 3 year budget projection at August-September
    - iv. Create budget

**Finance continues to be the biggest discussion point and there is a constant flow of information on this topic. An updated 3-year budget is going to be the next step after the FY18 budget is developed.**
  
5. Technology—provide leadership in developing the day-to-day processes for maintain appropriate technology service for the district as well as work on long-range planning to use technology to improve teaching and learning.
  - a. Indicators:

- i. Develop procedures for reporting technology issues Mitch and I have taken over as the procedure people. We handle all of the technology. She is fluent in VM and our website. I take care of student users and lab scheduling
  - i. VM
  - ii. Equipment
  - iii. Labs
  - iv. Students
- ii. Develop staff job descriptions to include appropriate technology tasks Since Mitch has been here, she has handled database and asset management. I need to redevelop her job description with her so it is inclusive of all the duties she has picked up.
  - i. Database
  - ii. Asset management/deletion
  - iii. Lab equipment/scheduling
- iii. Work with staff to develop the use of technology in teaching and learning
  - i. Provide time to meet for staff
  - ii. Determine appropriate professional development

This is a constant cycle of training, professional development and review of existing technologies. I have developed a Tech 2020 team that is tasked with looking to our future as a school that leads in technology. I plan to use “train the trainer” activities to get the rest of the staff up to speed on Google Classroom, Ren-Flow, etc.