

Aviston Elementary School District #21
Minutes
Board of Education Regular Meeting
April 18, 2018—7:00 PM

1. Call to Order—7:00pm
 - a. Roll Call:
Board Members Present: Keith Thole, Kristi Toennies, Craig Strubhart, Amy Iiams, Doug Ess, Lee Jansen.
2. Public Comment/Recognition of Visitors/Good News Report
Amy Schilling will be the new 5th grade teacher starting 2018/19 school year.
Samantha Crandell will be the new 6th grade teacher starting 18/19 school year.
3. Motion to amend the agenda:
None
4. Approval of minutes for March 21 regular meeting and February 26 closed meeting minutes.

Motion by Iiams second by Strubhart to approve the minutes of the March 21 regular meeting and the February 26 closed session minutes.

All in favor.

5. Superintendent's report
 - a. Long-range Tech Plan Update: Teachers surveyed on their technology needs and discussion about additional chromebooks in the near future.
 - b. 3rd quarter budget review.
 - c. Discussed single-man lift in gym—18 years old—safety concern for staff using this
 - d. Nominated for National Blue Ribbon Award. Currently writing application.
 - e. PARCC testing completed.
6. Finance
 - a. April 2018 financial report/bills and salaries

Motion by Ess second by Iiams to approve the financial report and bills and salaries for April 2018.

Approved by: Thole, Toennies, Strubhart, Iiams, Ess, Jansen.

7. Old Business: None

8. New Business

a. Budget planning for 2018-2019—

1. Discussed how much funding the board wants to devote to technology for next year—discussions of the Tech 2020 survey and budget projections

b. Staff size need determinations for 2018-2019:

Discussion of aide needs in the primary wing to meet upcoming volume of students.

Concerns about class size with Kindergarten for next year. We already have large kindergarten and first grade classes. Some classroom aides may be in order to assist.

c. Approval of hiring extracurricular staff

Motion by Iiams second by Thole to approve the following hiring/positions:

Matt Murphy—Technology Team

Casey Jackson--5/6 Girls Basketball Coach

Approved by: Thole, Toennies, Strubhart, Iiams, Ess, Jansen

d. Creation of Director of Technology/Training

Discussion about potential need for creation of position.

Duties will include:

- Maintain hardware
- Manage VM
- Communicate with outside resources for assistance with technology (Moore)
- Become Google certified administrator
 - Manage all Google operations
 - Teach staff Google Classroom
- Provide professional development for staff on any software, hardware, other technology initiative
- Assist staff in locating appropriate technology resources for teaching
- Manage library and software (not necessarily shelving, but manage collection, purchase new books, manage volunteers, aides who shelve books)
- Manage all single-sign-on for students
- Minor repairs on hardware
- Manage new security system
- Maintain calendars for tech use
- Monitor students while using library and/or labs/technology
- Manage purchasing and planning of hardware/software under direction of superintendent
- Manage website
- Manage cafeteria software

- Split time in office/technology during summer

9. Adjournment:

Motion by Ess and Second by Iiams to leave open session and move to closed session at 8:20pm. All in favor.

Motion by Thole and Second by Iiams to leave closed session and move to open session at 9:10 pm. All in favor.

Motion by Iiams and Second by Thole to adjourn meeting at 9:15pm. All in favor.

Respectfully Submitted,

Brad Eversgerd, President

Kristi Toennies, Secretary