

Aviston Elementary School District #21
Board of Education Regular Meeting- Agenda
December 19, 2018—7:00 PM

1. Call to Order—

Meeting called to order by Vice President Jansen

a. Roll Call

Members in attendance: Thole, Jansen, Strubhart, Ess, liams

2. Public Comment/Recognition of Visitors/Good News Report-none

3. Special hearing to consider and approve the 2018 Tax Levy—information/action

Motion by Thole second by Strubhart to enter special hearing to consider tax levy.
All Ayes-motion passed

Motion by Ess second by Strubhart to accept the tentative levy presented at the
November 2018 meeting as the final 2018 tax levy.

Roll call: Jansen-yes; Strubhart-yes; Ess-yes; liams-yes; Thole-yes
Motion carried

4. Motion by Thole second by liams to close the special hearing and return to the
regular meeting.

All Ayes-motion passed

5. Approval of minutes for November 14, 2018 regular meeting and closed session
minutes-information/action

Motion by liams second by Thole to approve November 14, 2018 open and closed
session minutes.

All Ayes-motion passed

6. Superintendent's report—information

a. Technology Coordinator Mitch Mearns reported on equipment for
announcements, e-Rate, lack of replacement computers, and using
camera/video usage on Chromebooks. Staff at the meeting made positive
comments about Ms. Mearns assistance to teaching staff.

b. Special Education Transportation—Breese District #12 notified the district that
they intend to stop transporting our students to Centralia.

Kevin Meyer at Central High School and Dr. Kampwerth both reached out to M &
K Bus. They have created a new route and will also have 2 aides on the route. St.
Rose and Germantown each have one student on the bus route. We will share
all of the expenses on a per capita basis.

- c. Snack Pack of Clinton County sent a thank you note to the Board for the donation toward funding for Aviston students who receive Snack Packs.

7. Finance

- a. December 2018 financial report/bills and salaries—information/action

Motion by liams second by Strubhart to approve the December 2018 financial report/bills and salaries.

Roll call: Thole-yes, Jansen-yes, liams-yes, Ess-yes, Strubhart-yes

Motion carried

8. Old Business

- a. Consider and approve replacement of cafeteria equipment—information/action
The kitchen continues to have problems with the oven. It takes a long time to come to temperature and then it will suddenly drop temperature. Repair costs estimated to fix the bottom half were \$600.

The convection oven in the cafeteria is used on a daily basis. It is 17 years old and the life expectancy has been exceeded. The doors have aged and we have had repairs done on it several times. It is the single most used item in the kitchen and without it, there wouldn't be a lunch. The installation will need to be done by an outside company. Top Shop will take away our existing oven and sell it on their auction site and we receive 75% of the proceeds.

Email chain from Jay Staser-Top Shop Auctions-is at the end of the document.

Motion by Ess second by liams to purchase a new double convection oven for \$14,688 and auction off the existing convection oven.

Roll call: Thole-yes, Jansen-yes, liams-yes, Ess-yes, Strubhart-yes

Motion carried

- b. IASB superintendent search update—information/action

Interviews are ongoing.

- c. Accounting/Financial software purchase—information/action

Discussion of the need to look into a new accounting and financial software program. The one the district currently uses will no longer be supported in summer 2020 and it hasn't been updated in quite some time. Karla Fuehne brought options to the board. Decision deferred to later meeting.

9. New Business

a. Request for maternity leave—information/action

Motion by Strubhart second by Thole to accept a request for maternity leave for Breanne Kuhn from approximately January 24, 2019 until April 1, 2019.

All ayes; motion carried

b. First Reading of October/November 2018 Press Edition—information

There is nothing substantive in this Press edition, which updates footnotes and citations. This is a first reading and requires no action.

c. Setting of special meeting for the purpose of superintendent search (closed session only) on January 9 at 5:15—action

Motion by liams second by Strubhart to set a special meeting for the purpose of second interviews for the superintendent/principal search on January 9, 2019 at 5:15 PM.

All ayes; motion carried

10. **No Closed Session

11. Adjournment-Motion to adjourn by Thole, second by Strubhart at 8:20 PM

All ayes; motion carried

Respectfully submitted:

President

Secretary